

**PTO Meeting Minutes**  
**Wednesday, September 16<sup>th</sup>**  
**6:30pm @ Zoom Meeting**

- 1) Call meeting to order - Lindsay
  - a) Participants: Christine Sanders, Ms. Munns, Ms. Vanecko, Jason & Kristine Nagy, Ms. Sopena, Mary, Robert Szczesniak, Violeta, Lindsay, Caroline, Erin, Katrina and Deepak.
- 2) Monthly Budget Report – Heather VanZant
  - a. Heather presented where we are in the budget. We are entering the year strong but expect fundraising challenges so we'll need to be conservative in spending. We are going to pay for 5 aides and hopefully for fun safe events as restrictions allow. If teachers have specific needs they need to bring the idea with funding requested amount to the PTO meetings to present and vote on.
  - b. Amazon Smile – We are seeing funds received. We need to send out a reminder to new families with Rebecca Locks, our Free Money Chairperson. Refresh the info through the school newsletter.
- 3) Ongoing items:
  - A) Boo Hoo “bags” report - Lindsay Stavrakas  
Good feedback on the bags!
  - b) Membership ToolKit - Katrina Ramos  
Membership has increased!
  - c) Sauganash face mask/gaiters for kids/adults  
Place your order through Membership ToolKit and you'll get your order delivered to your house. Faculty can order and pick up at the school.
  - d) President's Volunteer Service Awards - Carolyn Pirotte and So-He Kim  
Not present
  - e) Free Money (Amazon Smile/Boxtops/Shoparoo) - Rebecca Locks  
Rebecca wasn't present. Getting good funds from Amazon, resend instructions.
- 4) Volunteers Needed:
  - a) Social Media Chair
  - b) Graphic Design Chair
  - c) Website Chair
- 5) PTO 2020-2021 Events:
  - a) October 26-November 11<sup>th</sup> Annual Donation Drive
  - b) Thursday, October 29<sup>th</sup> (rain date Friday, Oct. 30<sup>th</sup>) – Halloween Party
  - c) Thursday, January 28<sup>th</sup> – BINGO Night
  - d) Saturday, March 6<sup>th</sup> ?– Spring Benefit
  - e) Thursday, April 29<sup>th</sup> – Pasta Night
  - f) Thursday, April 15<sup>th</sup> - Family Fun Night
  - g) Thursday, June 10<sup>th</sup> – Walk-a-Thon
- 6) New Business:
  - a) Halloween Party? Ideas? - Halloween faculty parade idea and Munns will see about approval.
  - b) PNO (Parents Night Out) - Scheduling a parents night out on a monthly basis.
  - c) Restaurant of the Month Fundraising partnership program. - Local restaurants donate back 10% to the school. Lindsay will create a flyer.
7. Request from Faculty:

Ms. Biesty request for funds. \$800 to Battle of the Books competition due to no CPS funding. 21 books to read. She needs to commit now and the competition starts in Jan and Feb.

Request for up to \$1000. \$2600 for 40 students last year. Erin motioned to approve same as last year. Motion carried to fund same amount as last year.

7) Open Forum:

Fundraising for specific teacher/event needs.

8) Adjournment

Heather motioned to close and Ms. Court adjourned.