

Friends of Sauganash Elementary  
Meeting Minutes  
April 26, 2023, 6:30pm (at Sauganash Elementary cafeteria)

Attendance:

<u>Officers</u>	<u>Staff</u>	<u>Parents</u>
Deepak Babu	Hallie Askovich	Antonia Andreopoulos
Lindsay Stavrakas	Sean Kennedy	Stephen Couper
Moira Workman	Mary McKenna	Greg Gibson
		Michelle Nolte
		Katrina Ramos

Agenda Items:

- 1) The meeting was called to order at 6:37pm – Lindsay Stavrakas
- 2) The following meeting minutes were unanimously approved:
  - a. January 18, 2023 regular meeting
  - b. February 15, 2023 regular meeting
- 3) The following meeting minutes will be posted to our website (<https://www.friendsofsauganash.org/resources>), and will be approved at the next meeting:
  - a. March 15, 2023 regular meeting
- 4) The Monthly Budget Report was presented and discussed – Deepak Babu
  - a. The following Budget Amendments were approved unanimously:
    - i. Spring Benefit Expense (+\$15,000)
      1. Budgeted Spring Benefit Income & Expense
        - a. \$50K Income & \$30K Expense
      2. Actual Spring Benefit Income & Expense
        - a. \$104K Income & \$45K Expense
    - ii. Bank Fees Expense (+\$100)
- 5) Continuous Fundraising:
  - a. Amazon Smile
  - b. Box-Tops for Education
  - c. Sauganash Dining Night Out, fundraising for the DC Fundraising committee
    - i. TBD
  - d. Sauganash Swag available on website ([fospto.itemorder.com](https://fospto.itemorder.com))
    - i. TBD
- 6) 2022-2023 PTO Events:
  - a. Pasta Night – April 27th (Thursday)
  - b. Book Fair – April 27<sup>th</sup> (Thursday)
  - c. Teacher Appreciation Week – May 8<sup>th</sup> through May 12<sup>th</sup>
    - i. Volunteers needed.

- d. Walk-a-Thon – June 5th (Monday) or June 6th (Tuesday)
  - e. Sip n’Stroll – June 3rd (Saturday)
- 7) PTO Other Activities:
- a. Write Stuff Spring ‘23
- 8) New Business:
- a. After due discussion, it was agreed to change payment for the following vendors to the PTO debit card:
    - i. Quickbooks
    - ii. Wix
    - iii. Givesmart
  - b. After due discussion, the following expenditure were unanimously approved:
    - i. Approximately \$1,400 for K-2 Science curriculum/materials requested by Ms. Trapp.
  - c. Sales Tax Exemption expired
    - i. The Sales Tax exemption expired and the impact to the PTO was discussed.
    - ii. The application will be filed before the next meeting.
  - d. Upcoming Board Nomination Committee
    - i. Members of the nomination committee, Katrina Ramos and Stephen Couper, discussed their process to search for PTO Board replacements.
    - ii. They are seeking volunteers for the Board as well as volunteers for smaller commitments.
- 9) Open Forum:
- a. None
- 10) The meeting was adjourned at 7:40pm – Lindsay Stavrakas