

**PTO Meeting Minutes**  
**Wednesday, December 16<sup>th</sup>**  
**6:30pm @ Zoom Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/85844805700?pwd=TTk3MERIWVheWRXdHZxZ3gvMi85UT09>

Meeting ID: 858 4480 5700

Passcode: PTODec

1. Lindsay called meeting to order.
2. Monthly Budget Report – Heather VanZant
  - a. Budget report attached. Still strong with our budget for the year. \$156K budgeted and \$38K spent.
  - b. Commission from Write Stuff was \$729.
  - c. Amazon Smile is higher this year than previous, please make sure to use the Sauganash Smile link.
3. Annual Fun Drive Update – Erin Alvarez
  - a. \$24,300 raised in total which is very good considering the circumstances.
  - b. Are you smarter than a 4th grader event pushed into January.
4. Ongoing items:
  - a. Membership ToolKit is our online PTO parent directory where you can find other parents, receive PTO communications and buy spirit wear. Chair is Katrina Ramos. We're always looking for tech saavy volunteers to help.
  - b. Sauganash branded face masks and neck gaiters sold at cost available on Membership ToolKit.
  - c. Staff Gift Cards - each staff member gets a gift card from the PTO for the holidays.
5. Volunteers Needed:
  - a. Event chairpersons, event volunteers, social media manager, graphic design support, ideas for socially distant fundraising and fun events.
6. PTO 2020-2021 Events:
  - a. Thursday, January 28<sup>th</sup> – Game Night
  - b. TBD– Spring Benefit
  - c. Thursday, April 29<sup>th</sup> – Pasta Night
  - d. Thursday, April 15<sup>th</sup> - Family Fun Night
  - e. Thursday, June 10<sup>th</sup> – Walk-a-Thon
7. New Business: no new business
8. Open Forum:
  - a. Mrs. Askovich was thanked for her school wide ice lantern making to celebrate winter solstice.
  - b. Admin update on going back to school
9. Adjournment: Katrina motioned to adjourn and Deepak seconded.

Attendees:

Kate Diemsen

Acas

Rober Szczaesniak

Michaela

Jackie Villegas

Mrs Askovich

Mrs. French

Julie & Ed Zacari  
Ryan Sellers  
Chung parents  
Castillo parents  
Munns  
Monica Mazzaro